



## **BPDCCompany Terms and Conditions**

- Classes run during Term Time on a Weekly basis. Tuesday at 3.30pm - 4.30pm
- Fees must be paid BEFORE the first class of term. If joining after the term has started fees will be adjusted accordingly. By the end of the first week of term, if fees are not paid, there will be a late fee added.
- Late payments will incur a £5 surcharge.
- Payment Methods : Bank transfer, Cheque made payable to Bronia Gosling or Cash in an envelope labelled with the amount and students name. If paying in Cash this MUST be on the first lesson attended. For Bank details please email info@bpdcompany.net
- Classes are per student and cannot be transferred over to friends or family.
- There are no refunds if a student is absent from class.
- On the very rare occasion that a class is cancelled it will be rescheduled. If it is not possible to reschedule, fees will be subtracted from the forthcoming term fees.
- If a pupil has a long-term illness or injury, fees may be refunded at the Principals discretion. This does not include minor illnesses or holidays taken mid-term.
- If a student is asked to leave a class due to a breach of any of the conditions detailed within this document they will not be refunded.

### ● Uniform

**Commercial Pop:** Trainers/Jazz shoes/Dance Trainers , T-shirt, leggings or tracksuit bottoms. Hair should be back off the face either up or with a hair band if hair is short. BPDCCompany has it's own branded items and these are available to purchase. Please check out our website for more info under the uniform tab.

If a student is wearing inappropriate clothing or footwear the student may not be permitted to participate in the class.

- Students are responsible for their own property and bring items at their own risk. BPDCCompany is not responsible for any lost, damaged or stolen items.
  - Children **must** be collected from the dance club by a parent/ carer or responsible adult. Students will not be allowed to leave the club by themselves. The teacher must be informed if collection is undertaken by persons other than the child's parent or legal guardian.
  - A certain amount of risk is carried by any physical activity. Students taking part in any of our classes or events run by BPDCCompany do so at their own risk.
  - To ensure the correct teaching of dance, physical contact may be necessary to guide students into the correct stance etc. We always make these corrections with due care and respect for dignity. Please contact Bron if you have any queries about this.
  - Photographs and videos of students may be taken and used as promotional material on our website and/or social media. Please let us know, via email/your initial contact form if you prefer your child not be included.
  - When you give us your details we promise to do our best to keep them secure.
- We may use your data to contact you in relation to;
- news updates about the school
  - information relating to lesson/show details
  - fees
  - emergency notifications (such as changes to planned lessons etc)
  - records of fees paid and outstanding (and any agreed payment terms)
  - any other information relevant to the school and your/ your child's lessons and progress.

In addition, we will use any data relating to medical conditions to ensure that we are able to provide a safe environment for you / your child.

By ticking the GDPR box in your enrolment form, you consent to:

1. BPDCCompany sending information that is relevant to you/ your child's dance education by phone, email, text and written communication.

2. BPDCompany holding and processing data in relation to your/ your child's medical condition. Please note that you may withdraw this consent at any time by notifying us at our main business email address.

**Notice in writing is required for cancellation of classes.  
Fees will be charged if notice is not given.**